

Social Justice Coordinator

Status: Part-time (20 hours/week, non-exempt, \$22.88/hour, benefits provided)

Reports to: Rev. Dr. Omega Burckhardt, Assistant Minister

Effective: October 15th, 2022

Position closes: October 31st, 2022

Job Summary

The Social Justice Coordinator will work with the Social Justice Executive Team (SJET) and the Minister(s) of First Unitarian Universalist Church to strengthen the church's social justice programs, in order to fulfill the church's mission to "Create community, nurture spiritual growth, and act on our values to help heal the world." SJET's charge is to act as a catalyst and resource to structure, lead, and support the congregation's social justice initiatives. Among other functions, SJET is specifically charged to:

- Take the lead from community organizations, giving priority to building accountable relationships with those led by and serving BIPOC, LGBTQ+, and immigrant communities, among others.
- Help implement social justice priorities, including SJET's aligned goals and initiatives.
- Develop, oversee, and implement the criteria and protocol for selecting Generosity Offering recipients, including creating and maintaining accountable relationships with recipients.
- Nimble respond to urgent social justice events and/or needs. This may take the shape of support for people in need, a public statement in coordination with the Minister(s), letter to the congregation, signing onto a petition or statement on behalf of SJET, or other response. SJET is the first line of response.

Essential Functions

- Facilitate meetings of SJET (approximately 2 per month, currently on Thursday evenings, but this could change)
- Provide support for the events and activities of lay-led social justice Action Teams (our current teams are: SOLACE (Immigration); Climate; Rainbow Action/LGBTQ; Reproductive Justice; Palestine-Israel. Other groups are affiliated with FUUSD and may have a continued relationship, such as the South Bay Food Pantry and partnerships with San Diego Organizing Project (as Organizing for Justice)
- Foster connections between the congregation and community partners in the San Diego region
- Connect congregants to opportunities to volunteer and serve, both within the church, and in the wider San Diego community
- Coordinate leadership training for volunteers
- Collaborate with ministers, staff, and lay leaders to organize the church to bear witness to justice issues in the community
- Staff an information table after worship services (some Saturdays/Sundays at the South Bay campus, some Sundays at the Hillcrest campus, approximately 3 weekends a month but not each Saturday/Sunday)

- Support Unitarian Universalism and the church's mission and values (not required to participate in worship or be a Unitarian Universalist)
- Write Social Justice newsletter for congregation (2 per month)
- Write blurb for weekly newsletter, approximately one paragraph.
- Maintain basic record of SJET financial documents

Other Responsibilities

- Participate in staff meetings and supervision meetings with the Assistant Minister
- Participate in ongoing professional development and training

Qualifications

- Training and experience in community organizing models
- Experience with faith-based work (professionally, or as a volunteer; both UU and non-UU experience is acceptable)
- Demonstrated leadership and group facilitation skills
- Familiarity with community agencies and organizations, or a demonstrated ability to build relationships with community partners
- Excellent interpersonal and intercultural communication skills, across a wide range of groups and identities
- Computer Skills: ie, Google docs maintenance and creation (documents, spreadsheets, etc.), e-mail (Outlook), Zoom, Slack
- Social media
- Bilingual Spanish/English Preferred
- Have access to reliable transportation; some travel between Chula Vista South Bay campus and Hillcrest campus is required, as well as some travel within San Diego region. If driving, have a valid driver's license.

Additional Information:

- Currently this is a 20 hours/week position but could be combined with other part-time positions at FUUSD for full-time
- *If this position is combined with another position for full-time employment, then attendance at weekly staff meetings at the Hillcrest campus is required on Tuesdays.
- Able to work on evenings and weekends as needed
- Reading, writing, & speaking Spanish is an asset
- Able to provide legal documents to show proof of employment eligibility in the United States

Application Procedure:

Submit cover letter, resume, & 3 professional references to careersfirstuusd@gmail.com.

- Electronic submissions only. Reference "Social Justice Coordinator" in subject line.
- No phone calls please.
- Benefits package available
- All resumes will be held on file for consideration for 12 months from date of receipt.

Our church is committed to equal employment opportunity. We will not discriminate against employees or applicants for employment on any legally-recognized basis including, but not limited to: race, color, religion, genetic information, national origin, sex, gender identity, pregnancy, childbirth, or related medical conditions; age, disability, citizenship status, uniform service member status, or any other protected class under federal, state, or local law. A more complete listing of protected class status can be found in our Employment Handbook. This position will not be filled without a diverse applicant pool.