

How to Guide 2023 for Auctria, Our D4\$ Auction Site

Most Members and Friends have been preloaded as bidders. You may have received an email with an invitation to access the auction website. The email would have come to you from "First Unitarian Universalist Church of San Diego," so check your spam/junk email box if you have not seen one. The email will look like this:

[View in browser](#) | [Unsubscribe Settings](#)



Dear John Smith

Thank you for participating in [Dining 4 Dollar\\$ - 2023](#)

You have been assigned bidder# 101X

[Confirm Your Email Address](#)

You can sign in at auctria.events/D4D_2023 or into the [Auctria mobile app](#) using your personal access code

Your Access Code: ABC12345

You have two options to access the Auction site.

1. Click on the Access Website green button
 - a. Click 'Sign In' on the navigation bar at the top of the page.

- b. The system will ask you to enter your password or create a new one. If you do not remember your password from previous auctions, click "Request an email to reset it."
 2. Use your Access Code
 - a. Copy the access code in the email
 - b. Open the auction site link
 - c. Instead of logging in with your email, you can paste or enter the access code instead.
 - d. Once again, you will be asked to enter your password, or create a new one. If you do not remember your password from previous auctions, click "Request an email to reset it."

***Passwords are now required because most people store credit card information on their profile.**

If you have not received an email, you may need to register. Go To the Auction site auctria.events/D4D_2023 and click 'Register' in the top navigation bar.

The screenshot shows the registration form on the Auctria website. The top navigation bar is purple with white text for 'Home', 'Auction', 'Donate', 'Donors', 'Contact Us', 'Register', 'Sign In', and 'Bidding Help & Info'. The 'Register' link is underlined. Below the navigation bar, the breadcrumb trail reads 'Contact details > Account > Register card > Review registration'. The registration form itself is titled 'Fill in the form to register. Provide your contact details'. It contains several input fields: 'First name *', 'Last name *', 'Email *', 'Phone *', 'Address 1 *', 'Address 2', 'City *', 'State *', and 'Zip Code'. A blue button labeled 'Continue to Account' is located at the bottom right of the form.

After completing the Bidder information, you will be asked to create a password.

Contact details > **Account** > Register card > Review registration

Fill in the form to register.

You can create an account with a password to be able to sign in again.
Or you can [skip this step](#).

You are creating an account as **iamaTestaccount@testing.com**

Password *

Confirm Password

[< Back to Contact details](#)

Next, you will ask if you want to add a credit card for easier checkout. This is not required, and you can skip this step if you wish. But, if you want to store your credit card, enter in the details and click “continue to review registration.”

The last step will be to Review the registration information provided, agree to terms and conditions and complete the registration.

Contact details > Account > Register card > **Review registration**

Fill in the form to register.

Review registration....

You are registering as Iama Testaccount (**iamaTestaccount@testing.com**)

8275 Station Village Ln, San Diego, CA 92108
3307
San Diego CA 92108

If you have any extra comments to include please enter them below:

Comments

I agree to the standard [terms of use](#)

[< Back to Register card](#)

You can now review and update your account by selecting ‘My Account.’ This is where all your won items will be and also the invoice history.

Account Summary

Current Balance Due

\$0.00

TOTAL AMOUNT

Total \$0.00

Paid \$0.00

Bidder Details



Name
Ima Testcase

Email awakn03@hotmail.com

Phone

Address 8275 Station Village Ln
Unit 3307
San Diego CA 92108-6581

Credit Card [Register Credit Card](#)

Update

Sign Out

If you're not going to be able to attend any of the events, or this is just not your thing, you can donate to the general fund by clicking on the 'Donate' link in the top navigation bar or the button on the home page.

Thank you for your donation!

Donation

If you would rather donate directly, select an amount below or enter an amount. Thanks for your support!

Donate now:

\$50

\$100

\$250

\$500

\$750

\$1,000

\$1,500

\$

Your Amount *

.00

Donate!



To view items in the auction, click on the 'Auction' link in the top navigation bar or the button on the home page.

Thank you so much!