



First Unitarian Universalist Church of San Diego

Generosity Ministry Team
Facilities Rental Discount Policy for
Social Justice Community Engagement

To further the work of social justice, First UU Church of San Diego (FUUSD) will give in-kind contributions to selected community organizations, in the form of facilities rental discounts, to be known as Social Justice Community Engagement discounts. This will be distinct from groups working through our Social Justice Ministry, which may already receive free or discounted space, and have church members who work with them.

Eligibility

To be eligible to request the Social Justice Community Engagement Discount (donated space), organizations must meet the following criteria:

- Be a registered 501(c)3 organization
- Have a purpose which is consistent with Unitarian Universalist Principles. Sections which might apply are:
 1. The inherent worth and dignity of every person;
 2. Justice, equity and compassion in human relations;
 3. Acceptance of one another;
 4. A free and responsible search for truth and meaning;
 5. The right of conscience and the use of the democratic process;
 6. The goal of world community with peace, liberty, and justice for all;
 7. Respect for the interdependent web of all existence of which we are a part.
- Specifically, preference will be given to organizations which aim to do one or more of the following:
 - Promote social and/or economic equity
 - Promote social inclusivity and the free movement of peoples*
 - Advocate for gender justice**
 - Advocate for democracy in a free and open society
 - Advocate for preservation of the environment
 - Advocate for peace
 - Meet Goal #2 of the church's current Strategic Plan: 2. Promote opportunities within and beyond the congregation for acts of justice-making and wholeness.
 - Not for fundraising purposes

*includes refugee/immigration issues

**includes LGBT issues, reproductive justice

Limitations

- Facilities use donations will be subject to space availability, and to staff ability to schedule such space.
 - The donated space will be made available on a first come, first served basis.
 - Groups of 12 or less which do not require set-up services, and meeting during the week, are more likely to find that space is available.
 - Pricing will be subject to demand for the space requested, day, and time of the request.
- Recipients of donated space must complete and submit all required documentation for use of space, including Facilities Request Form, Facilities Use and Parking Policy and Agreement, current insurance policy certificate/event specific and Hold Harmless Agreement.
- A church member must agree to serve as Key Holder for the event, unless the event takes place completely between regular church business hours of 10:00am-4:00pm on weekdays at the Hillcrest campus
- As a general policy, organizations may not request a regular weekly or monthly commitment.
- Organizations may not request donated space more than three months in advance.

Payment for Services

- Attendees at the meeting/event must pay for parking at the Hillcrest campus.
- If needed, organizations requiring a Sound Technician must pay for this service.
- If needed, organizations requiring an Event Coordinator must pay for this service.
- Any and all other services provided by the church, other than space, must be reimbursed at the usual rate.

(for Internal Use)

Evaluation

- Staff will perform quarterly reviews to determine whether facilities are reaching a saturation point, and adjust the amount of donated space accordingly, subject to approval by the Executive Committee.
- Staff will track dollar value of donated space (rental rate of room X # hours donated), and report that amount as contributions to social justice.