



First
Unitarian Universalist
Church of San Diego

Rev. Kathleen Owens, Lead Minister
Rev. Ian W. Riddell, Minister of Music and Worship Arts
Rev. Tania Márquez, Assistant Minister
Rev. Jim Grant and Rev. L'one Broussard, Affiliate Ministers
Robie Evans, Director of Operations

The First Unitarian Universalist Church of San Diego is seeking applicants to fill the role of Women's Chorus Director in our congregation to begin work January 2, 2019. Applications are currently being accepted. Interviews will begin in early November and continue until the position is filled.

To apply, please submit an electronic cover letter and resume including three professional references to careersfirstuusd@gmail.com with "Women's Chorus Director Application" in the subject line.

For more information, please contact Rev. Ian W. Riddell, Minister of Music and Worship Arts at ian@firstuusandiego.org.

Please Note: FUUSD is concurrently searching for a Youth and Children's Choir Director. Applicants who are interested and qualified may apply for both positions.

First Unitarian Universalist Church of San Diego is committed to doing its part to dismantle systemic racism, xenophobia, sexism, homophobia, and ableism. Women, People of Color, Indigenous Persons, LGBTQ Persons, Differently-Abled Persons, and Immigrants are encouraged to apply. The position will not be filled if the applicant pool lacks sufficient diversity. Applicants need not identify as Unitarian Universalists themselves, but should understand and affirm the fundamental beliefs of Unitarian Universalism.

Job Title: Women's Chorus Director

Reports to: Minister of Music and Worship Arts

Status: Part-Time Non-exempt (approx. 5 per week from September to June; \$122.25/week pay)

Job Summary

The Women's Chorus Director (WCD) will lead and direct FUUSD's Women's Chorus and provide other music leadership as mutually agreed upon with the Minister of Music and Worship Arts (MMWA). The overall goal of employees of FUUSD is to work to achieve the FUUSD Mission, Strategic Plan, and Music Ministry Vision.

Essential Functions

- Direct and oversee the rehearsal and performances of the Women's Chorus.
 - Within allotted budget and reserve funds, select and order repertoire appropriate to the skill of the singers, the themes of worship, and the needs of non-worship performance/service activities.
 - Co-ordinate ensemble participation in worship with MMWA and the Staff Worship Team and inform church office of appropriate information for orders of service.
 - Schedule rehearsals and other activities with appropriate office staff and ministers.
 - Recruit and admit ensemble members balancing the needs of the ensemble with the vision of an inclusive, welcoming, and diverse music ministry.
- Maintain music library and coordinate maintenance of appropriate financial records with MMWA.

SEE OVER



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Other Responsibilities

- Attend Staff Worship Team meetings as available, appropriate, and needed to coordinate above activities.
- Track time spent on church work. Work/effort that is understood to be beyond this job description must be coordinated with MMWA so as to ensure completion of compensated expectations.
- Meet at regularly scheduled times with supervisor to discuss goals, support needed, job performance, and other issues that arise.
- Annually identify personal professional goals and goals for the ensembles under their purview in line with the Mission of the congregation, its Music Ministry, and the current Strategic Plan.

Principles

The WCD's employment is governed by the FUUSD Employee Handbook. The WCD will be expected to abide by denominational and church policies as regards respectful and appropriate behavior toward all staff and congregation members. This includes, but is not limited to, the FUUSD Covenant of Good Relations and the Harassment (1.7) and Conflict of Interest/Code of Ethics (4.22) sections in the Employee Handbook.

The Mission of First Unitarian Universalist Church of San Diego and its Music Ministry

The Mission of the First Unitarian Universalist Church of San Diego is to create community, to nurture spiritual growth, and to act on our values to help heal the world. Our vision of music ministry at FUUSD is to explore, collaborate, worship, and be transformed through and by the music we make individually, in groups large and small, and with the whole community. We strive to create opportunities for all to explore and participate to the breadth of their abilities and comfort.



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The First Unitarian Universalist Church of San Diego is seeking applicants to fill the role of Youth and Children's Choir Director in our congregation to begin work January 2, 2019. Applications are currently being accepted. Interviews will begin in early November and continue until the position is filled.

To apply, please submit an electronic cover letter and resume including three professional references to careersfirstuusd@gmail.com with "Youth and Children's Choir Director Application" in the subject line.

For more information, please contact Rev. Ian W. Riddell, Minister of Music and Worship Arts at ian@firstuusandiego.org.

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Job Title: Youth and Children's Choirs Director

Reports to: Minister of Music and Worship Arts

Status: Part-Time Non-exempt (approx. 8. per week from September to June; \$195.60/week pay)

Job Summary

The Youth and Children's Choirs Director (YCCD) will lead and direct FUUCSD's Youth and Children's Choirs and provide other music leadership as mutually agreed upon with the Minister of Music and Worship Arts (MMWA). The overall goal of employees of FUUCSD is to work to achieve the FUUCSD Mission, Strategic Plan, and Music Ministry Vision.

Essential Functions

- Direct and oversee the rehearsal and performances of the Youth and Children's Choirs.
 - Within allotted budget and reserve funds, select and order repertoire appropriate to the skill of the singers, the themes of worship, and the needs of non-worship performance/service activities.
 - Co-ordinate ensemble participation in worship with MMWA and the Staff Worship Team and inform church office of appropriate information for orders of service.
 - Schedule rehearsals and other activities with appropriate office staff and ministers.
 - Recruit and admit ensemble members balancing the needs of the ensemble with the vision of an inclusive, welcoming, and diverse music ministry.
- Maintain music library and coordinate maintenance of appropriate financial records with MMWA.

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Other Responsibilities

- Attend Staff Worship Team meetings as available, appropriate, and needed to coordinate above activities.
- Track time spent on church work. Work/effort that is understood to be beyond this job description must be coordinated with MMWA so as to ensure completion of compensated expectations.
- Meet at regularly scheduled times with supervisor to discuss goals, support needed, job performance, and other issues that arise.
- Annually identify personal professional goals and goals for the ensembles under their purview in line with the Mission of the congregation, its Music Ministry, and the current Strategic Plan.
- As time allows, provide support and resources for Children and Youth Religious Education programs in coordination with Director of Children and Family ministry.

Principles

The YCCD's employment is governed by the FUUCSD Employee Handbook. The YCCD will be expected to abide by denominational and church policies as regards respectful and appropriate behavior toward all staff and congregation members. This includes, but is not limited to, the FUUCSD Covenant of Good Relations and the Harassment (1.7) and Conflict of Interest/Code of Ethics (4.22) sections in the Employee Handbook.

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