

Approved: September 15, 2009

MINUTES OF CHURCH BOARD August 18, 2009
FIRST UNITARIAN UNIVERSALIST CHURCH OF SAN DIEGO

OFFICERS:

Susan Weaver, President	P	Everett Howe, Vice President	P		
Jan Garbosky, Past President	P	Iris Masotti, Treasurer	P		

TRUSTEES:

Rose Van Oss, Secretary	P	Connie di Girolamo	P	Newt Ferris	P	Eric Karpinski	A
Scott GrantSmith	P	Kevin Mann Kapa	P	Mark Helders	P	Sean Bohac	P

EX-OFFICIO:

Arvid Straube, Minister	P	Karen Walter, Director of Operations	P
Kathleen Owens, Associate Minister	P		

Present (p) Absent (a)

CALL TO ORDER, INSPIRATIONAL THOUGHT AND CHECK-IN

Susan Weaver called the meeting to order at 6:05 p.m. Scott GrantSmith read the opening words. The Opening Song *Tis a Gift to be Simple* was sung.

All those present checked in, including guests David Doan and Paul Marsh.

OPEN MICROPHONE

David Doan spoke at the open microphone regarding repealing Prop 8. He spoke of the important role of our church in healing divisions.

DIVERSITY ACTION GROUP

Scott GrantSmith for Diversity Action Group presented a process observation question for the Board to discuss at the end of the meeting: *Were policy decisions/recommendations made in today's Board meeting which moved our congregation closer to being an anti-racist/anti-oppressive institution?*

APPROVAL OF AGENDA

Board members agreed to modify the meeting agenda to immediately address the agenda item, "Community Letter-LoveHonorCherish." It was also noted that the Treasurer's Report would be moved in the agenda to after the Governance Policies Update.

COMMUNITY LETTER

Sean Bohac withdrew the letter from Board consideration. A brief discussion followed regarding the role of the faith community in the restoration of marriage equality and the importance of this work.

LIVING OUR MISSION/SHARING SUCCESSES

Everett Howe read the Church's Mission Statement.

Rev. Kathleen Owens shared a story regarding someone who had visited in the past and thought church volunteer leaders were over worked. The visitor has since returned and thinks our volunteer work is much more relaxed. Rev. Kathleen spoke that our shared ministry is working and the benefits are recognized.

CONSENT AGENDA

A motion to approve the Minutes of July 21, 2009 and the Membership Activity Report was made by Jan and seconded by Scott. The Consent Agenda was approved by all.

DISCUSSION / ACTION ITEMS/REPORTS

Governance Policies Update

Jan Garbosky presented the following four policies, attached to these minutes, to the Board for review and acceptance for inclusion in the next Board meeting's Consent Agenda:

1. **Notice of Special Board Meetings.** It was suggested that the phrase "any one" be changed to "any two" and that the phrase "(4) days" be changed to "(4) business days". Rose moved that the Board accept the policy with those revisions, Mark seconded the motion, and the Board accepted the policy.
2. **Consent to Special Board Meetings.** Scott moved that the policy be accepted as proposed. Mark seconded the motion and the policy was accepted.
3. **Meetings Continuing After Some Attendees Leave.** The revisions of the policy as submitted by Connie were unanimously accepted.
4. **Meetings by Conference Call.** Scott moved that the policy be accepted as proposed. Newt seconded the motion and the policy was accepted. The Board discussed the importance of full participation in such meetings. It was also discussed that if a Board member were without a computer, a conference call would be used.

The **Complaint and Inquiry Process** policy is still in discussion by the Communications Action Group. Examples of procedures from several churches are being examined.

Treasurer's Report

Iris explained the Balance Sheet, General Fund, and Funds Summary. Parking lot income and the effect of church events on the Church income and budget were discussed.

Electronic Conversations

Susan Weaver spoke of the Mission Statement and how the Board may engage the congregation in discussion of it. There was much discussion on various kinds of electronic communication and the age groups that use them. Rather than the Mission Statement itself, the topic of "What are our Values" might be useful for the congregation. Susan will check on how to set up an online group and what would be good topics for discussion.

Lead Minister's Oral Report

Rev. Straube was happy to be back. He had gone to Mexico to learn Spanish and was also at General Assembly and took some vacation time. Mar Cardenas Loutzenhiser of South Bay has great enthusiasm and is doing a terrific job.

The following reports were included in the Board packet and offered for discussion:

- Associate Minister's Report
- Director of Community Life's Report – The Board was told that a new way of defining a member will be implemented shortly.
- Director of Operations' Report – There was discussion on the "Smoke Free" policy to be instituted by the UCSD Medical Center. We will institute the same policy so that we are not used as the "ash tray" for smokers from the hospital.
- Campus Project Oversight Team's Report

PROCESS CHECK AND CHECK OUT

The Diversity Question was discussed. The Board is mindful of congregants who do not have email and the emotions of Prop 8, and is pleased to now have bilingual and bicultural staff at South Bay.

ANNOUNCEMENTS AND ADJOURNMENT

The Journey Toward Wholeness meeting of September 29 will be changed to another day so the ministers can attend.

The meeting adjourned at 9:08 p.m.

Respectfully submitted,

Rose Van Oss, Secretary

Treasurer's Report to the Board August 18, 2009

Prior to our Board Meeting

The full July 2009 Financial Report will be included in this Board packet. It is large. Unless you wish to, you need not print it out for the meeting. However, I encourage you to look through this electronic version *prior* to our discussion on Tuesday. If these reports are new to you or seem difficult to understand, it is especially important that you get a general sense of what the reports contains. For example,

- Flip through it to see the large number of items that are tracked each month.
- Look at the Balance Sheet at the front of the excel file and, if possible, find the totals for three areas – Total Assets, Total Liabilities, and Total Equity.
- In the General Fund Activity (second tab) can you find the amount the church received as income for the parking lot for the month of July?
- In the set called Total Budget vs Actual, can you identify the pledge amount listed as income for the month of July as compared with what was budgeted?

During the Board Meeting

We will cover some very basic information about Balance Sheets for folks who are unfamiliar with our current reports. We'll look at some pertinent items in our Income and Expenses (see General Fund Activity report) and at some line items in the Total Budget vs Actual report in order to gain a good sense of our financial condition.

Karen, Director of Operations, along with staff and ministers, reduced expenses in many areas of our budget for the coming fiscal year that began July 1. With probable decreases in parking lot income as well as income other usual sources, it is likely that the year will be difficult unless we are able to increase income and/or further reduce expenses. I will highlight some important points in our discussion together and welcome Finance Committee members and others to comment also.

We'll also briefly outline some of the actions the Finance Committee has recommended or taken in conjunction with staff to enhance our ability to closely monitor *and* predict income and expenses and to support overall financial management.

I look forward to our conversation on Tuesday. Don't be overwhelmed by the size of the report. Take a look.

Iris Masotti, Treasurer

A community letter supporting a November 2010 ballot initiative to repeal Prop 8

Fellow Activists and Supporters –

The California Supreme Court has upheld Proposition 8, which took away the right to marry from same-sex couples. Now, we must join together to restore marriage equality in California at the earliest possible time, with a **new ballot initiative to repeal Prop 8**.

We firmly believe that the right time for this ballot initiative is November 2010. Here's why: **It's wrong to wait for civil rights.** Getting marriage back is urgent. The passage of Proposition 8 went far beyond the issue of marriage alone and made all LGBT Californians second class citizens. Second class citizenship is the shield behind which discrimination in all its forms tears at our community. Any delay is especially harmful to same-sex couples who seek to marry, and to LGBT youth struggling to come out in an often hostile world.

We need to seize the momentum. The passage of Prop 8 energized millions of Californians to fight for equality and sent tens of thousands into the streets. In the months since, a tide has swept the nation from Maine to Iowa. An affirmative campaign in California at the next general election in November 2010 will seize that momentum.

We can and will win. We would have defeated Prop 8 had we changed just 300,000 more votes. In the next year and half – and with a better, more broad-based grassroots campaign – we will change that many hearts and minds, and more. Remember, if Obama had listened to the polls and the pundits two years ago, he would never have bothered running for president. Let's say, "Yes we can," not "No we can't."

It's the right election. With hard work, 2010 is winnable. Polling conducted since Prop 8 passed, and after the intense dialogue that followed in communities throughout California, demonstrates that the state is now evenly split on marriage equality. Neither side has a majority, and there is an undecided persuadable middle that can provide the margin for victory. Also, in November 2010, we are assured of unified messaging in support of marriage equality among statewide Democratic candidates. That is one of the principal reasons the California Democratic Party recently passed a resolution unanimously supporting the repeal of Prop 8 with a new ballot initiative and saying that 2010 is the best time for it.

With the Supreme Court ruling to uphold Prop 8, our community, our allies and the public generally are looking to us to answer one question: **How, and when, will we restore equal marriage rights in California?**

The answer to this question is clear and unequivocal: **We will not wait. We will repeal Prop 8 with a new ballot initiative in November 2010.**

Please join us in calling now for the repeal of Prop 8 in November 2010 by **signing this letter**.

ORGANIZATIONS

- ROBERT MOORE, AFFIRMATION: GAY & LESBIAN MORMONS (SAN FRANCISCO)
- JOSH EINSOHN, ALLORNOTATALL (LOS ANGELES)
- SHEELA LAMBERT, BI WRITERS ASSOCIATION (NEW YORK CITY)
- GARY NORTH, BINET USA (WASHINGTON, D.C.)
- ANGELICA SALAS, COALITION FOR HUMANE IMMIGRANT RIGHTS OF LOS ANGELES
- T SANTORA, COMMUNICATION WORKERS OF AMERICA LOCAL 9000 (LOS ANGELES)
- RJ TAYLOR, DESERT NO H8 (PALM SPRINGS)

- JIM ROGERS, ELECTIONS COMMITTEE OF THE COUNTY OF ORANGE (ORANGE COUNTY)
- DAVID COMFORT, EQUALITY NETWORK (LOS ANGELES)
- RAGINA JOHNSON, INTERNATIONAL SOCIALIST ORGANIZATION (SAN FRANCISCO)
- EDDIE MARTINEZ, LATINO EQUALITY ALLIANCE (LOS ANGELES)
- RON LACHMAN & RJ MOLLIGAN, LESBIAN & GAY LAWYERS ASSOCIATION OF LOS ANGELES
- DAVID MCCOY, LOVE = LOVE (LOS ANGELES)
- JOHN HENNING & TOM WATSON, LOVE HONOR CHERISH (LOS ANGELES)
- ROBIN MCGEHEE, MEET IN THE MIDDLE FOR EQUALITY (FRESNO)
- MARIO L. TRUJILLO, MEXICAN AMERICAN BAR ASSOCIATION (LOS ANGELES)
- ANN MILLMAN, NATIONAL COUNCIL OF JEWISH WOMEN CALIFORNIA (LOS ANGELES)
- RUTH WILLIAMS, NATIONAL COUNCIL OF JEWISH WOMEN LOS ANGELES
- KIP WILLIAMS, ONE STRUGGLE, ONE FIGHT (SAN FRANCISCO)
- KAREN THOMPSON, PARENTS & FRIENDS OF LESBIANS & GAYS (PFLAG) - SAN DIEGO
- MARIA OCHOA, PRIDE AT WORK OF GREATER L.A., AFL-CIO (LOS ANGELES)
- REVEREND GARY COMMINS, ST. LUKE'S EPISCOPAL CHURCH (LONG BEACH)
- SEAN BOHAC, SAN DIEGO ALLIANCE FOR MARRIAGE EQUALITY (SAN DIEGO)
- RICK GREENBLATT, SAN DIEGO COALITION FOR PEACE AND JUSTICE (SAN DIEGO)
- SCOTT HOUSTON, SOUTH BAY LGBT CENTER (TORRANCE)
- JOHN M. CLEARY, STONEWALL DEMOCRATIC CLUB (LOS ANGELES)
- MATT BAUME, STOP8.ORG (SAN FRANCISCO)
- ANDREW DAVEY, TEAM COURAGE ORANGE COUNTY (SANTA ANA)
- STEPHANIE GONZALES, TOTALLY INCLUSIVE & DIVERSE EPISCOPALIANS (LONG BEACH)
- EUGENE HEDLUND & BRYAN CHOATE, TRUTHANDHOPE.ORG (ORANGE COUNTY)
- FRANK VOCI, WHITE KNOT FOR EQUALITY (LOS ANGELES)
- TA'SHIA ASANTI, WORLD PRIDE & POWER ORGANIZATION (DENVER)
- CHAZ LOWE, YES! ON EQUALITY (SACRAMENTO)
- [YOUR NAME/ORGANIZATION/CITY HERE]

TO JOIN THIS LETTER:

If you want to join this letter supporting the repeal of Prop 8 with a new ballot initiative in November 2010, reply to John Henning at john.henning@lovehonorcherish.org with your name, organization and city. Also, please help in adding signatories by forwarding this letter to others you think may be in support of a repeal of Prop 8 in 2010.

In order to facilitate communication among people and organizations supporting the repeal of Prop 8 in 2010, we have set up a Google Group for the signatories of the letter and others leaning toward 2010, and we encourage you to join it. Go to <http://groups.google.com/group/repeal-prop-8-in-2010> and click the "apply for membership" link. We'll respond promptly with an invitation to the group. (If you aren't already using Google Groups, you'll need to create a simple account (it's free).)

If you'd like to discuss your participation in this letter, or if you have a question, please contact John Henning at john.henning@lovehonorcherish.org or John Cleary at john.m.cleary@gmail.com

SPECIAL NOTE FROM LOVE HONOR CHERISH:

As an acknowledgment of your support, Love Honor Cherish will publicize your support of November 2010 by including your name and organization in the "LEADERS" section

on the home page of the web site www.RepealProp8.com. This site has been created by Love Honor Cherish to serve as an organizing tool for repealing Prop 8 and to facilitate communication directly between the public and all signatory groups.

Kathleen's Board Report
August 2009

And here we go!

We are comforted and challenged by worship and programs that appeal to our hearts, minds, and values and where a variety of spiritual paths are not only welcomed but celebrated.

It was a true pleasure to preach so much last month and I'm looking forward to preaching again in mid-September. Until then, I'll participate in services both here at Hillcrest and at the South Bay campus and I hope to get caught up on some other work because I'm not writing a sermon every week. I'm so glad to be involved in the worship life of this congregation – our services are rich, inspiring and more.

We cherish compassionate relationships that enable us to care for and support each other in times of joy and sorrow.

Pastoral care continues to ebb and flow. We have some new people who will join our Lay Pastoral Care Associates program and soon we will announce and begin using our new name – Lay Ministers. We think this new name better reflects what we do and it's shorter. I'll let the Sunday morning announcers know of the change and we'll begin using the new name in September. The Support Groups will soon start up again. Practical Care Network continues to flourish.

We address the needs and issues necessary to produce a more just, equitable, and compassionate society for each other, all beings and the planet.

I'm happy to share that Bonny Russell, Mike Moreau and I conducted our first round of interviews for the part-time Social Justice Ministry Team Coordinator position. We have some excellent candidates and I'm thrilled for the church at how this position will enhance and grow our social justice work. The proposed starting date for this position is September 2nd.

The SJMT will have its fall retreat on September 19th.

Our facilities are well maintained, environmentally responsible, accessible, aesthetically pleasing, and technologically current.

As I understand it, we are in phase one of the Bard Hall project that involves moving the electrical box and some under ground work in preparation for the bigger phase of deconstruction and construction of Bard Hall. Karen's report, as well as Kath's will give more detail. Let me say I think most of the staff and congregation members are finally learning how to use the parking lot in its new configuration and though the noise, dust, etc may be an inconvenience, it's mostly exciting.

Head of Staff:

I continue to work on updating our various job descriptions. The staff hosted an Elegant Evening with the Staff as a Dining 4 \$ event and it went very well. Attendance was high and so were folks compliments on the evening. We were sent thank you cards. Deep appreciation goes to Suzette and Tree Southfox for opening their home for the event and to the staff who made this evening a success. We look forward to offering something different next year. I continue to regularly meet with Karen, Liz, Suzette, Alice, and Ellen.

MISC:

I'm looking forward to the Ministry Team Council meetings coming up – one calendar meeting and in September, a regular meeting. Space continues to be a challenge and we're meeting the challenge with some success.

Wes Hawkins is our new Head Usher (Commander) and he and I are scheduling an usher meeting in late August. I look forward to working with him to help ensure Sunday services at Hillcrest (and then information to be shared with ushers at the South Bay campus) run smoothly and that we are trained and prepared for crisis or interruptions to the service.

I enjoyed my week with family in Indiana.

I will attend the District Ministers' meeting at the end of September and then take my first study week away at the beginning of October.

First Unitarian Universalist Church of San Diego
 Director of Community Life Report for
 August, 2009 Board of Trustees Meeting
 S. Southfox, Director of Community Life

Looking at July, 2009

VISITORS

18 Documented Visitors Jul-09: Hillcrest Campus (see below)

How they identified themselves and how they found us (not everyone filled in this part of the form, some chose more than one designation)

Visitors - Who		Visitors - How	
First Time	13	Family or Friend	3
New in Community	1	Internet	2
Returning after absence	0	Church member	1
Visiting UU	2	Preschool	2
No Designation/Other	3	Pride	1
Age 18 - 24	1	No Designation	9
Age 25 – 35	3		
Age 36-60	6		
Age 61+	1		

2 Documented Visitors Jul-09: South Bay Campus (see below)

How they identified themselves and how they found us (not everyone filled in this part of the form, some chose more than one designation.)

Visitors - Who		Visitors - How	
New to UUism	1	Internet	1
Been to a UU Church before	1	Family or Friend	
Recently moved to area		Church member	
No Designation/Other		Mailer	1
Age 18 - 24	1	Hillcrest campus	
Age 25 – 35		Newspaper article	
Age 36-60		Neighbor	
Age 61+	1	No Designation	

WORSHIP ATTENDANCE

1,542	Total Weekend Worship Attendance Jul-09
62	Attended Worship Jul-09: Hillcrest Campus Saturday
1,331	Attended Worship Jul-09: Hillcrest Campus Sunday (including RE)
149	Attended Worship Jul-09: South Bay Campus (including RE)

Day	Date	HC 9:30	HC 11:30	HC 5:00	HC RE	SO Bay	SB RE	Other	Total
Saturday	4-Jul-09			15					15
Sunday	5-Jul-09	137	147		48	28	0		360
Saturday	11-Jul-09			19					19
Sunday	12-Jul-09	175	165		39	37	6		422
Saturday	18-Jul-09			10					10
Sunday	19-Jul-09	118	123		40	38	8		327
Saturday	25-Jul-09			18					18
Sunday	26-Jul-09	172	126		41	32	0		371
JULY	Totals	602	561	62	168	135	14		1,542

Worship Attendance		
Mo / Year	Including RE	Average
July 2009	1,542 (4 weekends)	386
July 2008	1,698 (4 Sundays)	425
July 2007	2,099 (5 Sundays)	420
July 2006	1,776 (5 Sundays)	355
July 2005	1,873 (5 Sundays)	375

There was 1 membership re-activation in July, 2009. (There are currently 6 people "in process" of becoming new members)

Lela Prewitt

619-402-6922

lprewitt@ucsd.edu

July 2009 Community Life Activities

- Worked 4 of 4 Sundays, assisting in one worship
- Ended summer session of Building Sacred Ground
- Met with member to re-activate membership

- Facilitated Becoming a Member Orientation, 3 attended
- Relayed visitor interest to appropriate Ministry Teams for follow up
- Continued supporting Affinity Group programs & Community Life Groups.

Worship Figures for Church Year 2003 through 2009
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Church Year	Worship Attendees (including RE)	Average	Note
2008-09	29,900	575	South Bay
2007-08	26,571	511	Strategic Initiatives
2006-07	28,571	548	Kathleen called
2005-06	26,851	516	Began Empowered Organization
2004-05	27,722	533	Arvid called
2003-04	13,164	253	Interim

DIRECTOR OF OPERATIONS' REPORT
AUGUST 18, 2009

In a separate report in this packet, Connie has given you an excellent update on the Bard Hall project so there is no reason for me to repeat that discussion.

I'm also sure Susan will bring you up to date on our loan process with Neighborhood National Bank.

About three months ago I was invited to join a UCSD task force whose goal is to make the entire Medical Center's properties both in Hillcrest and UTC/Thornton smoke-free. They were wise to bring in neighborhood input and I was pleased to join this task force. A decision has now been made at their senior management level that indeed this goal will be vigorously pursued. An announcement to this effect will be made on National Smoke Out Day in Nov. Education and communication will then proceed at UCSD until the effective date of May 30, 2010. I am reporting this because I believe our campus will need to also become smoke-free by that same date. If we do not, we will become the "ashtray" for all UCSD employees, patients and visitors. Just wanted to put that "bee in your bonnet" because that will be the next policy I will be re-writing.

Something that I have spent a lot of time on over the past three months or so is a revised property use and parking policy, along with a revised fee schedule. Soon after I arrived a year ago I realized how unnecessarily complicated property use policies seemed to be and that a multitude of "exceptions" seemed to exist. Then when Sonora came on board as our new receptionist and I listened to Abby train Sonora and I in scheduling and invoicing for property use, I realized for certain a clear, stream-lined policy needed to be created.

I plan for the new policy and fees to become effective Oct. 1, 2009. I will be presenting this revised policy to the Ministry Team Council on Aug. 20th. There were several policies in my computer dating back to 2004 and earlier and my goal was to place all pertinent facts in ONE property use and parking policy for church groups and members and ONE policy for outside groups. The fees had not been addressed in at least six years. The fees were raised across the board 20%. Members and church groups still pay only 20% of the fee to an outside group. Nonprofit organizations with a valid 501c3 designation pay 40% of the outside fee.

Some highlights of the policy changes are:

*folks are reminded that submitting a request does not constitute granting of the space; an email confirmation is sent when the request is placed on the scheduling calendar.

*fees for parking lot closure have increased. Beginning 10/1/09 internal groups will pay \$200/5-hr timeframe and outside groups/non-member weddings/non-member memorials will be \$400/5 hours. The actual cost/lost revenue to First Church to close the lot for a minimum amount of time is \$685!

* a clarification has been made detailing that a “co-sponsored event” is when a church group associated with a specific Ministry Team (not an individual church member) takes an active role in said event.

*an event coordinator will be required and a fee assessed for most large activities, regardless of sponsorship.

The new policy and revised property use form will appear on the website after the Aug. 20th discussion at the Ministry Team Council meeting.

As always, I am available via phone, email or appointment to discuss this topic or any other.

Karen Walter

BARD HALL CONSTRUCTION UNDER WAY!

To: First UU Church
Board of Trustees

From: Campus Project Oversight Team (CPOT)
Kath Belden-Hillery, Chair John Holl
Connie di Girolamo Eric Karpinski
Michael Fraire Melinda Newman

The Campus Project Oversight Team (CPOT), led by Kath Belden-Hillery, is hard at work with Karen Walters, Matthew Boomhower, Architects Platt Whitelaw, and Swinerton Builders, pulling together the construction plans to make our project a reality! During the month of July, we had several “plan reveal” meetings and we have received great feedback and many good ideas.

Plan Reveal meetings included significant donors, board members, staff, members, and friends. Most were held before or after Sunday services . . . there were lively discussions, as well as many questions regarding our upcoming building project. One of the things we identified was a need to hold a few very specific meetings to further discuss the design features of selected areas. We received input from kitchen volunteers, under the leadership of Linda Sola, requesting an opportunity to meet with the construction team prior to final design of the kitchen space. They have many cost reduction ideas, as well as logistical concerns, that they would like to review prior to the design being finalized. In addition, there were questions about the entry to the Meeting House and the bookroom, as well as technology questions about the wiring and electronic features of Bard Hall. While many of these concerns have been addressed by the architect and the builder, some issues still need to be “fine tuned”.

As a team, it became obvious that we need to provide an understandable, visible timeline to the congregation regarding the construction phases and activities. In addition, we believe that it will be beneficial to post current information regarding the pledged donations for our project. How many pledge dollars have we received? How close are we to reaching our financial goal? We intend to post these two banners in the patio area for all to see and follow our progress.

Attached to this report is our proposed construction timeline schedule. Please review this and ask any questions that you have at the board meeting. We’d like to make sure that this is understandable to the board before we print the larger banner for all to see.

One final word . . . the City of San Diego has a lot to do with the scheduling of this project. As we near the end of the year, we may experience additional delays during the holiday season. We need to stay patient!

FIRST UNITARIAN UNIVERSALIST CHURCH OF SAN DIEGO
Board of Trustees - Communications Action Group

**Group 1 - Policies Approved August 18, 2009,
(for Ratification via September 15, 2009, Consent Agenda):**

August 19, 2009

NOTE: BLACK = Constitution language; PURPLE = Approved policy

ARTICLE V. BOARD OF TRUSTEES

Section 4. Board Meetings.

- a.) Special Meetings: Special meetings of the Board of Trustees may be called by the President, Vice President, Lead Minister or two (2) Trustees.

POLICIES APPROVED AUGUST 18, 2009:

- Notice of Special Board Meetings. Notice of the time and place of special meetings shall be given to each Board member by any two of the following:
 - (a) personal delivery of notice;
 - (b) first-class mail, postage prepaid;
 - (c) telephone, including a voice messaging system or technology designed to record and communicate messages;
 - (d) facsimile;
 - (e) electronic mail; or
 - (f) other electronic means.

All such notices shall be given or sent to the Board member's address, e-mail address or telephone number as shown on the roster of the Board of Trustees. Notices given by personal delivery, telephone, or electronic transmission shall be delivered, telephoned, or sent, respectively, at least 48 hours before the time set for the meeting. Notices sent by first-class mail shall be deposited in the mail at least four (4) business days before the time set for the meeting. The notice need not specify the purpose of the meeting.

- Consent to Special Board Meeting. If a Board member does not receive such notice, the meeting shall not be invalid for lack of notice if s/he:
 - a.) Either before or after the meeting, signs a written consent to the holding of the meeting, or
 - b.) Signs an approval of the minutes of the meeting.

All such consents or approvals shall be filed with the Church's records or made a part of the minutes of the meeting. A Board member who attends a meeting and desires to protest a lack of notice to him/her must do so before or at the beginning of a meeting.

ARTICLE V. BOARD OF TRUSTEES

Section 4. Board Meetings.

- f.) Majority Vote: An act or decision done or made by a majority of the Board members present at a meeting at which a quorum is present is an act of the Board, unless otherwise specified in this Constitution or a greater number of Board members is specifically required in Board policies.

POLICIES APPROVED AUGUST 18, 2009:

- Provision for Meetings Beginning with Quorum and Continuing After Some Attendees Leave: A meeting at which a quorum is initially present may continue to transact business, despite the withdrawal of some Board members. To approve any action taken or decisions made, the required majority vote of that initial quorum is necessary.

- Provision for Holding Meetings by Telephone Conference or Other Electronic Transmission: Any Board meeting may be held by conference telephone, video screen communication, or other communications equipment. Participation in a meeting under this section shall constitute presence in person at the meeting if both of the following apply as described in Cal. Corp. Code Sec. 9211(a)(6):
 - (a) Each member participating in the meeting can communicate concurrently with all other members.
 - (b) Each member is provided the means of participating in all matters before the Board, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the Board.